

# Viewing Student Accommodations and Reviewing Faculty Notification Letters

1. Faculty may view student accommodations, as well as a copy of the Faculty Notification Letter by logging in to the DSS Portal.

<http://augusta.accessiblelearning.com/SIU/instructor>

You will be directed to the SIU single sign-on screen. Use your SIU credentials to log-in to the DSS Portal.

2. Once logged in, the Instructor Authentication Page reviews the confidentiality statement. Then, continue to **“view student accommodations.”**

Welcome Lisa Caringer! My Profile My Mailbox (Sent E-Mails) Sign Out

**SIU** Southern Illinois University  
CARBONDALE

My Dashboard Unified Blogs Staff Access Website Control

Home >> Instructor Homepage >> Instructor Authentication Page

**Login As Feature**  
Return to Staff

**Views and Tools**  
> Overview  
> Notetaking Services

**Logout**  
Once you finish with your session, please do not forget to **Log Out** and **Close Your Browser**.  
Log Out

**INSTRUCTOR AUTHENTICATION PAGE**  
Username: **siu850489395**

**REMINDERS**  
Please read the following prior to completing the form:  
By clicking on the following button, I acknowledge that I have received and understand the school's FERPA policy as it pertains to student records.  
**FERPA (Confidentiality Statement)**  
Along with the right to access the records of students comes with the responsibility to maintain the rights of students particularly as outlined in the Family Educational Rights and Privacy Act (FERPA). Student Records are open to members of the faculty and staff who have a legitimate need to know their contents; however, you do have a responsibility to maintain confidentiality.  
**Reminders:**  
▪ Please **REFRAIN** from using **SHARED (PUBLIC) COMPUTER**.  
▪ **REMEMBER TO SIGN OUT AND CLOSE THE BROWSER COMPLETELY AFTER YOU ARE FINISHED ACCESSING THIS INFORMATION**

Continue to View Student Accommodations

**NEED HELP?**  
Access Tutorials  
Contact Our Office  
Read Disclaimer

**DISABILITY SUPPORT SERVICES**  
**Southern Illinois University**  
374 East Grand Ave.  
Carbondale, IL 62901

Website: [Visit Our Website](#)  
Email Us: [disabilityservices@siu.edu](mailto:disabilityservices@siu.edu)

Phone: (618) 453 - 5738  
Fax: (618) 453 - 5700

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- Students are listed by course. Click view to see detailed information about accommodations within the Faculty Notification Letter. Only students who have requested accommodations for a particular course will be listed



**Login As Feature**

[Return to Staff](#)

**Views and Tools**

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[Log Out](#)

**OVERVIEW**

[Previous Term](#) Term: Spring 2021

[Click to Expand Advanced Search Panel](#)

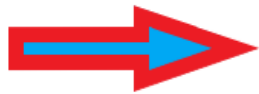
**LIST OF STUDENTS WHO REQUESTED ACCOMMODATION**

Legend:

- **ACAD:** Academic Adjustments
- **EXAM:** Alternative Testing
- **NOTE:** Notetaking Services
- **TEXT:** Alternative Formats
- **COMM:** Communication Access
- **NTEC:** Notetaking Technology

**Export Search Result To CSV (Comma-Separated Values) File**

For Accommodation Export, Sort Column by: [Alphabetically](#)



View	CRN	SBJ	CRS	SEC	Student's Full Name	ACAD
<a href="#">View</a>	12345	ENG	111	001	<a href="#">TestStudent Test</a>	Yes

<p><b>NEED HELP?</b></p> <p><a href="#">Access Tutorials</a></p> <p><a href="#">Contact Our Office</a></p> <p><a href="#">Read Disclaimer</a></p>	<p><b>DISABILITY SUPPORT SERVICES</b></p> <p><u>Southern Illinois University</u></p> <p>374 East Grand Ave. Carbondale, IL 62901</p>	<p>Website: <a href="#">Visit Our Website</a></p> <p>Email Us: <a href="mailto:disabilityservices@siu.edu">disabilityservices@siu.edu</a></p>	<p>Phone: (618) 453 - 5738</p> <p>Fax: (618) 453 - 5700</p>
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4. Viewing the Faculty Notification Letter provides a detailed description of the accommodations each student needs. This letter is also available via faculty email. Accommodations are grouped in categories by type.

Student Health Center 220  
374 E. Grand Ave  
Carbondale, IL 62901

Phone: 618-453-5738  
Fax: 618-453-5700  
[disabilityservices@siu.edu](mailto:disabilityservices@siu.edu)

**Spring 2021 - ENG 111.001 - ENGLISH IS FUN (CRN: 12345)**

**TestStudent Test** is a student who is registered with Disability Support Services and is enrolled in the course indicated above. SIU Carbondale is committed to providing equal access to students with disabilities. The partnership between students, instructors, and DSS is a critical component of an accessible educational experience.

Listed below are the accommodations that **TestStudent Test** may utilize. Please communicate with the student as soon as possible to discuss necessary details of how to best implement these accommodations. Students are instructed to discuss accommodations with each of their faculty members. Information in this memo is confidential, so conversations should be conducted in private.

Some of the listed accommodations may not be applicable to the course, or students may choose not to utilize an accommodation. If you would like to consult, or if you have concerns that an accommodation may alter the essential elements of your course, please don't hesitate to reach out to us.

**Specific accommodations the student is eligible to receive:**

**1. Academic Adjustments**



▪ **Assignment extensions**

This student has a disabling condition which may interfere with completing assignments with tight deadlines or those which are not previously announced on the syllabus. Faculty are not required to alter the overall course timeline for assignment extensions. Students should contact DSS and the instructor if extensions are needed.

▪ **Attendance Modifications**

<https://disabilityservices.siu.edu/guidelines-and-forms/attendance.php>

**2. Alternative Formats**



▪ **E-Text**

Alternate Format Course Articles - The student requires accessible course readings and articles. Please contact the Center for Teaching Excellence to check all articles and handouts for accessibility. CTE will check articles and convert as necessary to post on the course D2L page.

<https://cte.siu.edu/convert-materials/index.php>

Alternate Format Textbooks - The student requires alternate format textbooks. Students are responsible for requesting text conversion through DSS.

**3. Alternative Testing**



▪ **Extra Time 1.50x**

50% extra time on all timed exams and quizzes. May not apply to take home exams.

**4. Classroom Accommodations**

▪ **Classroom Relocation**

It may be necessary to relocate the class to an alternate location if the student is not able to access the room. To move to an accessible classroom contact Classroom Scheduling <https://registrar.siu.edu/staff/scheduling.php>

**5. Communication Access**